

**TECHNICAL EDUCATION QUALITY IMPROVEMENT
PROGRAMME**

Phase II Sub Component 1.1

**11th MEETING OF
THE BOARD OF GOVERNORS**

MINUTES OF THE MEETING

Date: 05/12/2014 Time: 11 A.M

Venue: MASCOT Hotel, Thiruvananthapuram

RAJIV GANDHI INSTITUTE OF TECHNOLOGY

VELLORE P.O., KOTTAYAM-686501 KERALA

Phone: 0481-2505963 Fax: 0481-2506153

Minutes of the 11th BoG meeting held on 05/12/2014.

Prof. (Dr) S Mohan, Professor, IIT, Chennai, the Chairman presided over the meeting.

The following members of the BoG attended the meeting:

Prof. (Dr) R.V.G Menon

Shri. N.R.V Kartha

Shri. M Sherif, Additional Secretary, Higher Education, Govt. Kerala

Shri. James Joseph, Joint Secretary, Finance, Govt. Kerala

Prof. (Dr.) V. Gopakumar, Director SPFU

Prof. (Dr) K P Indiradevi, Principal

Prof. (Dr.)Bino. I . Koshy

The meeting started with the welcome speech by Prof. (Dr) K P Indiradevi, Principal. Then the Chairman made opening remarks and presented the duties of Board of Governors as discussed in the Governance meeting organized by NPIU held at New Delhi during 12-13 October 2014. Prof. (Dr.) V.Gopakumar, Director SPFU clarified that the Govt. has constituted the Board of Governors as an initiative to make the Institution Autonomous. After getting the autonomous status the BoG will have full powers for the administration of the institution.

The following decisions were taken in view of the above:

- (a) The institution budget will be presented in the BoG
- (b) The overall development plan and priorities of the institution will be presented in the next BoG.
- (c) The BoG will discuss the strategies for implementation and will review the progress of the plan.
- (d) The evaluation of the plan should be an agenda item incorporating suggestions/ difficulties after discussing in the college council with recommendations.
- (e) Copy of the Governance Plan will be forwarded to all members of BoG
- (f) The institution will make a plan to improve the activities which are categorized under third group in governance plan.

Decisions on Agenda Items

A1. Confirming the Minutes of the 10th Meeting of the Board of Governors held on 27/06/2014 at RIT Kottayam

The draft minutes of the 10th Meeting of Board of Governors of TEQIP Phase II of RIT Kottayam held on 27/06/2014 was sent to the Chairman. The Chairman approved the final minutes after incorporating the corrections. A copy of the Minutes is appended as **Appendix A1** for confirmation.

Since there are no comments on the minutes from any member, it is resolved to approve the minutes of the 10th meeting of BoG.

BoG confirmed the Minutes.

A2. Report on the action taken/action pending on the pertinent decisions in the Minutes of the 10th Meeting of the Board of Governors held on 27/06/2014 at RIT Kottayam.

Item No	Sl. No	Decision Item	Action Taken
B1.1	1.	The BoG approved Two Institutional Management Capacity Enhancement Programme (Administrative staff-2)- out station	Attended -1 Not attended -1 (Due to transfer)
B1.2	2.	The BoG approved Three STTP/Workshop to be attended by faculty members (Out side the Institution). (ECE-1, EEE-2)	Attended – 2 (ECE-1, EEE-1) Not Attended -1 (Due to long leave for study purpose) (EEE-1)
B1.3	3.	The BoG approved Five Technical Staff Training programme - out station (ME -1, EEE -4)	Attended -5 (ME -1, EEE -4)
B1.4	4.	The BoG approved Seven Equity Assurance Plan - Placement Activities	All the programmes were conducted and 126 students got placement.
B1.5	5.	The BoG directed to constitute the R&D evaluation committee after detailed examination of biodata / to form an evaluation committee from among the BoG members.	Proposed to present the seed money proposals scrutinized by the institution committee before the expert committee comprising the technical members of the BoG for approval.

Part B

Items for Discussion, Consideration, Ratification and Approvals

B1.Consideration of the various academic programs for the next four months.

B1.1. STTP/Conference to be attended outside the Institution (FSD)

SI No:	Name of faculty	Dept. & Designation	Topic	Institution	Date	Amt(Rs)	BoG Decision
1	Dr.Leena Mary	Professor , ECE	Workshop on Image and Speech Processing (WISP 2014)	International Institute of Information Technology, Hyderabad	Dec 13, 2014	25000	Approved

B1.2. STTP/Conference to be Conducted inside the Institution (FSD)

SI No:	Name of faculty	Dept. & Designation	Topic	Date	Amt(Rs)	BoG Decision
1	Dr.Bindhu B K & Dhanya B S	Asst. Professors , CE	Environmental Impact Assessment	3 days, Second week of Feb 2015	1,00,000	Authorized the Chairman to approve the programme on furnishing of brochure of the programme along with biodata of faculty and detailed estimate
2	P.A.Padma Kumar & Jayakumar V R	System Analyst & Tradesman , CSE	Introduction to PHP & MySQL (For faculty & Technical Staff)	21/01/2015 to 23-01-2015	37,500	Authorized the Chairman to approve the programme on furnishing of brochure of the programme along with biodata of faculty and detailed estimate, after nominating one faculty as coordinator(Tradesman/Trade Instructors may be avoided from coordinatorship)
3	Lathakumari V. K. Preetha P.	Computer Programmer & Trade Instructor CSE	Introduction to Linux and Networking	25-03-15 to 27-03-2015	37,500	Authorized the Chairman to approve the programme on furnishing of brochure of the programme along with biodata of faculty and detailed estimate

B1.3. Industry Institution Interaction Cell Activities.

The BoG deferred all the proposals with the following observations.

- a) The Proposal should clearly mention about the industry link and the Coordinator (preferably the faculty who deals the subject).
- b) The biodata of the expert along with the background of the industry should be included in the proposal.
- c) Detailed estimate should be included in the proposal.
- d) **The proposals approved by the Head of the Departments should be scrutinized by the institutional committee.**
- e) Proper records of the scrutiny should be maintained.

B2.Ratification of the various academic activities permitted by the Chairman

B2. 1. Ratification for various academic activities permitted by the Chairman

Sl No	Name of faculty	Designation	Topic	Institution	Date	Amt (Rs.)	Remarks
1.	Dr. Biju Augustine P	Asst. Prof. Mechanical Engineering	Paper Title : IEEM14-P-0020 / A Structural Equation Model Linking Forecasting, Planning & Controlling with SME Performance	Monash University, Sunway Resort Hotel & Spa, Kuala Lumpur, Malaysia	09-12 Dec 2014	1,45,000	Letter from SPFU No.SPFU /GOK/9/ 2013dt.1 0.102014
2.	Mrs. Bindhu BK	Asst. Prof. Civil Engineering	Paper Title : Aerobic Treatment of Waste Water in Sequencing Batch Reactors	NIT, Thiruchirapally	27-29 Sep 2014	4,500	
3.	Prof. Vijayakumari C K	Professor Electrical Engineering	Paper Title : Generic Algorithm based of Cominational Logic Circuits using Universal Logic Modules	CUSAT, Ernakualm	03-05 Sep 2014	11,000	
4.	Mr. Tomsy Paul	Asst. Prof. Computer Science & Engineering	Paper Title: Parallel for Loop and Parallel Reduction : A SMP Comparison of Four Languages	CUSAT, Ernakualm	03-05 Sep 2014	7000	

5.	Mr. Binoj Kumar A C	Asst. Prof. Electrical Engineering	Paper Title: Variable Switching Frequency PWM Technique for Induction Motor Drive to Spread Acoustic Noise Spectrum with Reduced Current Ripple	IIT Bombay	16-19 Nov2014	30,000	
6.	Mr. Binoj Kumar A C	Asst. Prof. Electrical Engineering	Paper Title: Experimental Comparison of Conventional and Bus-Clamping PWM Methods based on Electrical and Acoustic Noise Spectra	NIT Kurukshethra	08-10 Dec 2014	23,000	
7.	Mrs. Bindhu BK	Asst. Prof. Civil Engineering	Paper Title: Influence of Settling Time on Aerobic Granulation Process For the Treatment of Waste Water	CUSAT	10-12 Dec 2014	10,000	
8.	Shri.P A Padmakumar	System Analyst, Computer Science & Engineering	STTP on Certified Ethical Hacking	IIITMK, Technopark TVM	16-26, Sep 2014	40000	8 th BoG given approval for Rs.10000
9.	Prof. Vijayakumari C K	Professor EEE	Firefly Algorithm in SCILAB and Micro Controller	NIT , Thiruchirapalli	10-11 Oct. 2014	32286	
	Prof. Geetharenjin P R	Professor ECE					
	Dr.Prince A	Asso.Prof (EEE)					
10.	Mr.Anil Kumar K.N & Mr.Sajumon K.T	Assoc. Profs. Mechanical Engineering	STTP on Renewable Energy Sources	IIT, Madras	9-10 , Dec 2014	40000	

11.	Mrs.Lathakumari V.K	Computer Programmer Computer Science & Engineering	Web Application Development using Java organized by CDAC .	Techno park campus Thiruvananthapuram	20 days from 24 th Nov 2014	Course fee- Rs.22472	
12.	Mr.tneeniV.G	Asst.Prof. Electrical Engineering	STTP on Small Hydropower Development	Alternate Hydro Energy Centre, IIT Roorkee	17-21 Nov 2014	12,323	

BoG Decision: Ratified and Approved.

B3. Approval for M Tech Non Gate Scholarship

Applications are received from the following MTech students from Computer Science & Engineering Students for NonGATE Scholarship

1. Ancy Anto
2. Anaswara Chandran
3. Gautham .T
4. Geethu Gopal G.
5. Krishnapriya K.S
6. Mrithu A.S
7. Reshma M
8. Sruthy Sukumaran
9. Swathy K .Shaji
10. Thasni A.N
11. Venitha Viswanathan

BoG Decision: Decided to pay scholarship of **Rs. 6000(Rs. Six Thousand) per month** per student subject to the condition that the student undertakes Departmental assistance and compliance of other norms of GATE scholarship.

B4.Approval for PhD Scholarship for Full time Candidates

The BoG deferred the proposal and directed to submit detailed proposal to SPFU.

B5.Approval for Seed money proposals

The BoG authorized the Chairman to approve the proposals selected by the expert committee after incorporation of observations made by the committee.

Part C Reports

C1. Status of fund position and progress as on 30/11/2014

Fund Received – Rs. 750 Lakhs
Bank Interest - Rs. 6.8 Lakhs
TOTAL - Rs. 756.8 Lakhs

Sl. No	Activity	Budget Provision (Lakh)	Amount spent (Lakh)	% Progress
1	Procurement of Goods & Civil Works	550	513.96	93.45
2.	Teaching & Research Assistanship	40	18.45	46.13
3.	R&D	30	0.83	2.77
4	Faculty & Staff Development	140	77.32	55.23
5	III Cell	40	11.04	27.60
6	Management Capacity Enhancement	30	5.05	16.83
7	Institutional Academic reforms	30	19.73	65.77
8	Academic support for weaker students	40	7.63	19.08
9	Incremental Operating Cost	100	28.63	28.63
TOTAL		1000.00	682.64	68.26

In addition to the above,

Committed expenditure as on 30/11/2014 - **Rs. 46.77 Lakh**

BoG Decision: Noted.

The meeting concluded at 3.30PM